

Board Meeting Minutes 2010 Q2

Large Black Hog Association

April 24, 2010

Present: Kay Wolfe (President), Rima Kittley (Vice-President), Brian Wright (Secretary), Linda and John Weems, Brett and Stephanie Antaya, Anthony Keisling

Absent: David Dalan (Treasurer), Cathy Cox, Gregg Wetterman

Guests: None

Proceedings

- Meeting called to order at 8:25 p.m. by President. Kay expressed her sincere welcome to the new Board members elected during the last special election.
- Last meeting's minutes were previously approved.
- Treasurer's Report was not available due to Treasurer's absence. Rima was able to report that the LBHA \$4661.23 in it's account.
- Registrar's report was provided. We now have 438 registered hogs in the database and 87 LBHA members, with several registration and membership applications awaiting processing.

Open Items

1. David and Cathy were going to contact various magazines to determine advertising costs. The intent was to advertise the LBHA as part of our outreach efforts. David reported via email that he contacted Mother Earth magazine but had not received any call back. As Cathy was absent there was no report on her efforts.
2. Annual membership renewal was completed. All members except seven renewed their memberships. Seven previous members decided to not renew.
3. Special Board elections were conducted and three new Board members were elected. Brian Wright was elected to the position of Secretary. Brett and Stephanie Antaya, and Anthony Keisling, were elected to Board Member positions. Approximately 25% of the membership voted. Of note was that the American Livestock Breeds Conservancy (ALBC) provided one of their employees to count the votes; this provided an impartial person for this task. The election process went well and will serve as a model for future elections.
4. The Board agreed to provide a donation of \$250 to the ALBC.
5. PayPal was established as a means for members to pay fees and has been a great success. Rima estimated that 90% of all transaction came through PayPal. Brian stated that this has been a tremendous help to the Registrar's process.

6. Cathy Cox represented the LBHA at the Live Green Expo in Plano Texas. Rima provided a banner and materials; Cathy previously reported that she had spoken with close to one thousand people about the LBHA. The Board agreed that this event was a success.

7. The Board previously agreed to establish a committee to gather data about similar future events and make recommendations back to the Board as to which events would benefit the LBHA. Brett agreed to manage the committee. Rima and Kay agreed to work on a brochure that could be used at future events.

New Business

1. Adoption of consent agenda rule. Brian proposed that the Board begin to use a consent agenda rule for routine Board matters. This would mean that regular items, such as Treasurer's and Registrar's reports, would be disseminated to all Board members prior to regular meetings. During the meetings these items would be considered approved by consent unless a Board member wished to bring them up for discussion. The Board did not approve this item but instead wished to see how it would work. Brian agreed to provide the items to the Board before the next meeting and then bring this rule change back up for approval.

2. It was announced that Board Member Gregg Wetterman had submitted his resignation from the Board due to personal reasons. His resignation was accepted and his position will be filled during the next election.

3. According to the Articles of Association, all Board positions must be elected during this year so the LBHA will now have an election to fill any unelected positions. Since three positions were filled during the recent Special Election, other positions, which were initially filled by voluntary appointment, would now need to be filled by election. These include the positions of President, Vice-President, Treasurer and three Board member positions. Brian, as Secretary, is responsible for managing the election; details will be announced on the LBHA Forum.

4. Brian stated that he has a significant backlog of registrations, memberships and other Registrar duties, in large part due to new interest in the LBHA and a slowdown in response from the NALBPR. In order to improve our process, David agreed to take over part of the Registrar work. Specifically this was to receive, scan and electronically file all paperwork sent to the Registrar. This includes registration, litter certificate and membership applications, associated supporting documents and personal checks. Brian Wright would change the Registrar's mailing address to David's; when David electronically filed the documents Brian would be able to proceed with the request.

In order for David to more easily accomplish these tasks the Board approved the purchase of a specialized paper scanner for David's use. The Board agreed to limit this expense to \$500.

5. The Board agreed to have its regular quarterly meetings on the third Saturday of the first month of each quarter. Brian would be responsible for managing this and advertising meeting dates.

- Meeting adjourned at 10:30 p.m.
- Minutes submitted by Secretary, Brian Wright.
- Minutes approved via electronic signature.