

Large Black Hog Association

Meeting Minutes

July 12, 2021 08:00 PM EST

I. Opening

The regular meeting of the Large Black Hog Association was called to order at 8:04 on July 12, 2021 on Zoom Conferencing by Alan McKamey.

II. Present

Alan & Amy McKamey, Kelly & Duane Luzier, Matt Barnhard, Felicia Krock, David Burgett, Natasha Paris and Alison Charter-Smith

III. Approval of Minutes

The minutes of the previous meeting were approved unanimously as read.

Felicia made a motion to approve minutes from previous meeting. Alison seconded the motion. It passed unanimously.

IV. Treasurer's Report

- A. Total Cash On Hand: 12154.06
- B. Spreadsheet was provided with explanation of accounts.
- C. Alison discussed two cases where the payments had not been received by Emily Sweazy and Chad Greif. She stated she was not going to process any other request until account is up to date.
- D. Kelly made a motion to approve the Treasurer's report. Alan seconded. It passed unanimously.

V. Registrar Report

- A. Members 95
 - i. Breeders 71
- B. Animals in Database 10,262
 - i. Registered Animals 473
- C. Natasha made a motion to approve the Registrar Report. Alison seconded. It passed unanimously.

VI. Open Issues

- A. Alison requested more receipts from the spring of 2021. Felicia stated that she has eaten the cost of the postage and paper and envelopes from earlier due to not having written approval prior to those purchases.
- B. Felicia asked to have monies for paper for the registration documents. This was tabled until later in the meeting.
- C. Alison asked about the reports that the Registrar is supposed to be doing.

- i.** Felicia explained that this was discussed in an Executive Board Meeting and she was under the impression that the reports were to be done by all the Executive Board so that we knew what each was working on that week. She stopped sending weekly reports when she was the only one sending in the report. It was, apparently, a misunderstanding.
 - ii.** Natasha stated “I think we are all adults on the Board and execute our duties responsibly. I don’t need to have reports weekly. I don’t need to micromanage.”

D. It was asked how long a rush Ticket should take. Felicia stated that 48 hours should be enough if she is alerted by Alison when she receives payment.

E. Alison asked, “Are we resolving he reports? Anyone else have thoughts?”

Kelly agreed with Natasha.

Amy stated, “I think we should have the Registrar reports. I want to know how much work she is doing and how much is getting done a week.”

Natasha stated that she is good with a quarterly report.

Alison suggested a detailed report of the types of items being done.

F. Amy stated, “Moving forward on positive things, advertising surveys to send out to membership.”

David and Alison suggested that the survey would be open for 30 days via email.

Natasha stated she would gladly create a google form for the survey.

VII. New Business

- a.** Alison wanted to remind everyone to have all checks paid to the LBHA, not an individual person.
- b.** Inventory, ordering, cost reduction.
 - i.** Amy stated she saved a lot of money while working in the hospital on office supplies.

- ii.** We should have a quarter of the inventory on hand that we use in a year.
- iii.** The Treasurer wanted to set up an Amazon Account for purchasing office supplies.
- iv.** Alan makes a motion to open an Amazon Account. Felicia seconded the motion. It passed unanimously.
- v.** Amy suggested to reduce the size of the Registration document to a half page.
 - a.** Natasha stated that all her registration documents were full sized sheets.
 - b.** Duane stated he would need to see examples.
 - c.** Felicia suggested that it would cut down on the information going to the member and would appear cheaper and less significant.
 - d.** David agrees with Felicia.
 - e.** Natasha agreed.
- vi.** Felicia stated that the paper via Amazon for the registration documents would cost (with shipping) \$67.00.
 - a.** Natasha made a motion to allow Alison to buy the paper for Felicia. Kelly seconded the motion.

C. The issue of Dennis Johnson contacting members with his version of a newsletter. Subsequently, Alan stated he had been in contact with 6 lawyers.

- i.** Duane stated that the membership needs to be let in on what the Board has been dealing with.
- ii.** David will work up a response to send out to the membership and get it approved.
- iii.** Natasha wants to know what the attorneys suggest.
- iv.** Alison also suggested that she would agree with responding to the membership depending on what the Attorneys suggested.
- v.** Felicia stated that we still have the issue of the election and that we all have had our terms ended due to the time constraint.

- vi.** David said that Felicia had a valid point, how are we trying to work that issue out?
- vii.** David asked which method should we use to respond to the membership?
- viii.** It was suggested to share on the Facebook Page.
- ix.** Alan stated that he had reached out to six different law firms. The attorney he thought we should go with is nearing retirement and was experienced in Non-Profit Law. Perliski Law Group. The retainer would be \$1,000.00.
 - a.** The By-Laws need completely rewritten.
- x.** Natasha made a motion for the Attorney to look at our By-Laws and suggest a rewrite in the best way they see fit. Felicia seconded the motion. It passed unanimously.
- xi.** Alan made the motion to allow us to move discussion to email. Natasha seconded. It passed unanimously.
- xii.** Natasha made the motion to use social media to communicate a response to the membership. Felicia Seconded the motion and it passed unanimously
- xiii.** David will work up a response to the membership and send it via email to the Board for any amendments.

D. Alan made the motion to adjourn the meeting at 10:23pm. The motion was seconded by both Natasha and Alison.